



# Health and Safety Policy

Agilus Work Solutions, hereafter referred to as Agilus, is committed to pursuing a proactive health and safety program aimed at creating a safe and productive environment for our internal employees, external temps and contractors, clients and visitors.

In fulfilling this commitment, senior management will endeavor to provide and maintain a safe and healthy work environment in accordance with industry standards and in compliance with legislative requirements, and will strive to eliminate any foreseeable hazards, which may result in property damage, accidents or personal injury/illness. Moreover, senior management will, to the best of its ability, attempt to protect the psychological, physical and social well-being of all staff members.

Agilus will:

- Provide Health and Safety and Workplace Hazardous Material Information Systems (WHMIS) orientation to all internal employees, external contractors and assignment employees.
- Ensure a representative from each location is participating in Agilus quarterly Joint Health & Safety Committee (JHSC) meetings.
- Ensure all offices that required it, have a certified First Aider on site during regular business hours
- Ensure that a First Aid Kit is located in each office.
- Ensure that each office has a Health and Safety board where policies, updates, JHSC meeting minutes, emergency numbers and procedures are readily available to all staff
- Conduct Client Company Site Assessments where external contractors and assignment employees are performing duties in skilled trades or general labour and/or working in a light industrial setting.
- Require internal staff, contractors and assignment employees to report any unsafe practices or sub-standard conditions.
- Report internal and external (Client Company Site) workplace incidents to the appropriate governing bodies within the required timeframes.
- Promote and encourage continued adherence and improvement to Health & Safety practices to both internal and external audiences.
- Offer a Return to Work (RTW) Program with appropriate modified duties for internal employees.
- Partner with client companies to offer a RTW Program with appropriate modified duties for external contractors and assignment employees.

Employees are required to:

- Actively participate in the Agilus Health and Safety Program.
- Complete Client Company Site assessments as required.

- Report workplace incidents immediately to Agilus designated individual.
- Facilitate the completion and submission of provincially specific injured worker reporting forms as required for incidents/accidents occurring at client company sites.
- Report any unsafe practices or sub-standard working conditions at Agilus offices and client company sites.
- Complete the legislated Health and Safety Awareness Training for Workers and Supervisors (Province of Ontario ONLY)



Craig Brown CEO,  
Agilus

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